

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE SKAHA ESTATES
IMPROVEMENT DISTRICT HELD APRIL 15, 2025, 6 PM**

Present:

Chair - Kandis Lipsett
Trustee - Ryan Tribbeck
Trustee - Crystal Ozaraci
Office Administrator - Judy Morris

Delegate - None

#3721—Call to Order

Mrs. Lipsett called the meeting to order at 6PM

#3722 -Adoption of the minutes of the March 10, 2025, Meeting

Mrs. Lipsett moved, seconded by Mrs. Ozaraci, motion carried to adopt the minutes of the March 10, 2025, meeting as presented.

#3723 – Business arising from the Minutes

- 40hp VFD - FortisBC grant application submitted, request by FortisBC for the actual invoice.
- The shower at the park needs repair – Mrs. Lipsett and Mr. Tribbeck to investigate.
- Jim Clarke paid for the environmental report and removal of the two trees on the SEID lot, Mrs. Lipsett moved, seconded by Mr. Tribbeck motion carried to reimburse Mr. Clarke \$3088.50. Mr. Clarke has stated he will purchase and maintain the new trees that must be planted on the SEID lot.
- Mrs. Ozaraci reported that erosion is happening on the south side of the creek adjacent to her property, Ron Desilets has offered to clean up the neglected fencing and a fallen tree, Mr. Tribbeck offered his assistance. Mrs. Lipsett moved, seconded by Mr. Tribbeck motion carried that Mr. Desilets/Mr. Tribbeck be compensated for their time.
- Insurance Appraisal – Mrs. Morris working on
- 430 Panorama Crescent – curb stop location needs to be determined.
- Conversion vote – May 31, 2025, 9am-3pm multi-purpose room of the school, required forms presented to the Trustees for their approval. Mrs. Ozaraci moved, seconded by Mrs. Lipsett motion carried that Judy Morris be appointed Chief Election Officer. Cynthia Murray has offered to assist on voting date; Mrs. Morris to contact Ms. Murray.

#3724—Financial Report February and March 2025

Mrs. Lipsett moved, seconded by Mr. Tribbeck motion carried to approve the February and March 2025 Financial Reports

#3725—Operations Report—February and March 2025

- February report received only.

#3726 —Correspondence

- Letter received from Director Matt Taylor regarding Municipal Finance Authority borrowing and the inability for the RDOS to assist unless SEID converts to the RDOS.

#3727—New Business

- Valve Replacement 140 Devon Drive – Motion by Mrs. Lipsett, seconded by Mr. Tribbeck motion carried (April 5, 2025)
- Trustee nominations closed April 14, 2025: 5 candidates – Don Allbright, Dan Heinrich, Kevin Lipsett, Chris Pasin, John Robinson
- Discussion held regarding Mike Gane, Trustee of the Kaleden Irrigation District attending the March open house.
- Moving monthly meetings to the multi-purpose room of the school – Trustees decided to keep having the meetings at Mrs. Morris' for now.
- Have meetings live streamed – not at this time.
- Conditions on Permit – next condition is 3. Narrow down the options to introduce to the public and create a communication plan for water users (May 1, 2025), and 4. Provide Interior Health with a treatment improvement plan and implementation schedule for bringing SEID into compliance with the Drinking Water Protection Act. (June 1, 2025)
- Locks on pumphouses – Motion by Mrs. Lipsett, seconded by Mrs. Ozaraci, carried March 28, 2025
- Upper pumphouse door quote – it was decided at this time to place insulation at the top of the door with vapour barrier to see if this prevents heat loss.
- Trustee/Officer Liability Insurance coverage \$1,000,000 – to be reviewed at renewal date of August 25, 2025
- Cost for South Okanagan Waterworks Ltd. to provide 7-day coverage as well as entering data in the spreadsheet (approximate increase in cost of \$10,800/year) – to be tabled until new Trustee is elected.
- Mrs. Ozaraci noted that once a month turbidity is quite high, she will question SOWW regarding this.

#3728—Next Meeting

April 22, 2025, Annual General Meeting 7 PM

May 20, 2025, Regular Meeting 6PM

May 31, 2025, Vote

#3729—Adjournment

Mrs. Lipsett adjourned the meeting at 6:50PM

Approved by:

Certified correct by:

Kandis Lipsett

Judy Morris

Chair

Office Administrator